

Submission information

97th ANNUAL OPEN EXHIBITION
Of the Society of Graphic Fine Art,
Menier Gallery, London SE1 1RU

1 – 13 October 2018

Closing date for entries Friday 20th July 2018

DRAW 18

Please retain this information sheet for your future reference

1. Who may submit work and how much does it cost?

Full, Honorary and Associate Members of the SGFA and non-Members may submit work for the Annual Open Exhibition.

- **Full Members** may submit up to **5** framed works.

Honorary Members may submit up to **4** framed works.

- **Associate Members** may submit up to **4** framed works.
- **All Members** (Full, Honorary, Associates). There will be no submission fees for framed works, folios, cards or books. You may submit up to **3** works for the folio stand and up to **20** artist cards and **10** books of the same title.
- **Non-Members** may submit up to **3** framed works. A non-returnable entry fee of **£15 (£30 for each oversize work- see below) is required per work submitted** (payable on submission). There will be no additional Hanging Fee. Non-Members may **not** submit folio works, artist cards or books.
- **Oversize works:** any work one meter or over in either height or width, the measurement based on the outside frame size, shall count as **two** entries. For Example a Full member could enter 5 non oversize works, or one oversize work and 3 other works, or 2 oversize works and one other work.
- **Oversize works not acceptable:** any work over 1.8 meters in either height or width, the measurement based on the outside frame size.
- **Commission** The SGFA displays the artists' work on a sale or return basis as agent and will deduct a commission of **40%** from the sale price of all non-members' work sold and **30%** of all members work sold. Please take this into account when pricing your work. (VAT registered artists please note that the SGFA has no involvement in the administration of this tax. Contact the SGFA Hon Treasurer if you need to discuss this). **10%** SGFA commission is charged on artist cards and books.

2. Eligible work

The SGFA exists to promote fine art drawing skills, to this end the selection committee will be looking for **strong evidence of drawing** in the work submitted.

Work that is eligible for submission includes:

- **Drawings** in any medium: - pencil, coloured pens and pencils, pen and ink, pastels and oil pastels, charcoal, conté, etc.
- Any original artwork, including paintings, which demonstrate **evidence of drawing by hand:** - original printmaking, watercolours, acrylics, etc.

Work that is NOT eligible includes:

- Digital imagery generated by computer.
- Giclee prints and all other reproductions and facsimiles.
- Work previously hung in an SGFA London exhibition.
- Work that is more than four years old
- Any work that might infringe on copyright law or is an identifiable reproduction of another's composition (regardless of media) even with copyright waiver, or if the permission of the artist has been obtained.

Please note - artists submitting *more than 2* small framed works, or one large, must include at least one in monochrome.

3. How to submit work

All entries must be made on-line. NO ORIGINAL WORK SHOULD BE SUBMITTED FOR SELECTION.

DEADLINE FOR SUBMISSION: Friday 20th July 2018.

WHEN YOU HAVE READ THESE INSTRUCTIONS IN FULL CLOSE THEM TO RETURN TO SUBMISSION AREA.

- Complete the required information boxes. The age box should only be completed if you are under 30 and thus eligible for the Young Artists Drawing Award. When completed please send you image in separate emails to: susan@oldsbrim.co.uk
- Please send your images as **jpeg** only. The resolution should be as high as possible. The file size should be a minimum of 1MG but no more than 6MB. Images of poor quality and low resolution will affect your chances of selection. Only one image per work. The image file name should be in the following format - example: Poole Susan Model Soldier L.jpg where Poole is last name, Susan is first name, Model Soldier is title of work (leaving a space between each word). The letter 'L', in this example, is **only** entered if your work is oversize as defined in paragraph above. The images must accurately replicate the tones, colours and details present in the actual work. Any work received at the gallery that is not substantially the same as represented by your images will not be hung.

By entering the exhibition you confirm that you have read, understood and accepted the terms and conditions of entry.

NON MEMBERS PAYMENT

- Entry fee of **£15 per work submitted (£30 for each oversize work)**. This should be paid by bank transfer to: The Society of Graphic Fine Art, sort code 09 01 51, account number 17760900 (your name as reference) and advise payment by email to: mikesclark@gmail.com

NOTIFICATION OF RESULTS

- You will be notified of the result of the selection by early September 2018. The judges decision is final and no subsequent correspondence can be entered into.

4. Terms and Conditions

General terms and conditions

- **Insurance.** The SGFA and the gallery will take all reasonable precautions to protect work submitted for exhibiting. However, neither the SGFA nor the gallery is responsible for any loss or damage to the work. *You are advised to take out appropriate insurance on your work.*

- **Publicity.** All work is submitted on the understanding that it may be photographed and/or images of the work may be used in publicity, press releases, reviews and articles associated with the exhibition.
- **Sales.** All submitted work must be for sale.
- **Work accepted.** If your work is accepted by the judges you are expected to present it for hanging in the exhibition.

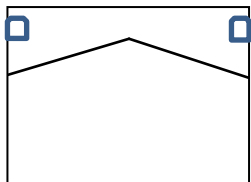
Submitted and selected work

All works must be eligible. All work submitted is governed by the relevant rules of the Society. Work which is evidently not eligible when presented will not be exhibited.

- The artist must be able to assert copyright for the original artwork presented. This means it must not be copied from an original work or photograph created by another person. Nor should it be an identifiable reproduction of another's composition (regardless of media) even with copyright waiver, or if the permission of the artist has been obtained.
- Pricing for framed work must observe **minimum prices**: Paintings and drawings £250; editioned prints £150. Folio work is at the artist's discretion.
- The SGFA will endeavor to hang all selected, eligible works.

Instructions for selected framed work

- All framed work must be presented unpacked, labelled and ready for hanging.
- Work must be labelled on the back in BLOCK CAPITALS with: **Name of Artist, Title, Medium, Price.**
- Framing must be robust, sealed, and fitted with "**D**" rings and strong nylon hanging cord (if wire is used it must be bound by tape). See below – shows reverse of the work, the cord as hung and where to fix your D rings. Metal frames are inadmissible. Very heavy/large works may require mirror plates. **If your work is accepted** please check with the exhibition manager michael@walshands.com if your work weighs over 10kg, or is over 1.5 meters in height or width. Because of the hanging system at the Menier gallery please also attach additional 'D' rings to the back of your frames about 5cm from the top (curve uppermost) so that your picture can be hung flat to the wall.



- No work should have any projections which might damage another frame when stacked.
- Elaborate framing and/or coloured mounts are not recommended.
- The SGFA reserves the right to reject any work which has framing unsuitable for hanging, or is presented in an unacceptable condition.

Instructions for unframed work, artists' cards and books (SGFA Members only)

- All folio work must be presented in a suitable quality mount/mat and sealed in protective, transparent film.
- Folio work must be labelled on the back in BLOCK CAPITALS with: **Name of Artist, Title, Medium, Price.**
- Folio work must be original artwork; reproductions, giclee prints, photographs or other reproduction methods are not admissible.

- Folio work, artist cards, and books cannot be replaced when sold.
- All artists cards submitted should be **the same price** and priced in units of 50p. The maximum price per card is £10. They should be sealed in clear protective film, and labeled with the artists name and price.
- Books (one title only) must be priced on the back.

5. Delivery and Collection

You can deliver your works direct to the Menier Gallery or to Art Moves of Chelsea.

Art Moves of Chelsea, Chelsea Self Storage, Blantyre Street, London, SW10 0EQ, will receive works on the following dates for 2018 in London and for regional locations, *your work must be unwrapped at Art Moves*:

DELIVERY

Location	Address	Date	Contact
LONDON	Art Moves of Chelsea, Chelsea Self Storage, Blantyre Street, Chelsea, London SW10 0EQ	Thursday 27 th September 12:00 noon - 3:30 pm Saturday 29 th September 12:00 noon - 3:30 pm	
BIRMINGHAM BRISTOL CARDIFF NORWICH	Contact Sharon of Art Moves before 17th August 2018 if you think you may require this service. Details of dates in September, times, locations and any additional costs can be agreed between you and Art Moves		Sharon 020 7352 7492

COLLECTION

Location	Address	Date	Contact
LONDON	Art Moves of Chelsea, Chelsea Self Storage, Blantyre Street, Chelsea, London SW10 0EQ	Thursday 18 th October 12:00 noon - 3:30 pm Saturday 20 th October 12:00 noon - 3:30 pm	
BIRMINGHAM BRISTOL CARDIFF NORWICH	Contact Sharon of Art Moves before 17th August 2018 if you think you may require this service. Details of dates, times, locations and any additional costs can be agreed between you and Art Moves		Sharon 020 7352 7492

Please contact Art Moves if it is not possible to deliver or collect your work on the set dates above and make your alternative arrangements with them. Additional charges may apply.

A list of what you are entering – (display works, folios, cards, books) should be given to Art Moves when you deliver work to them.

Delivery and collection to the MENIER GALLERY.

Your accepted work may be delivered directly to the Menier Gallery on:

Sunday 30th September between 11.00 am and 12.30 pm ONLY.

All unsold works may be collected from the Menier Gallery on:

Sunday 14th October, between 12.30 and 2.00 pm ONLY.

6. *Exhibition Information*

- Exhibition opens 12:30 pm on Monday 1st October, closes Saturday 13th October at 5:00 pm
- Opening hours are Mon/Tues/Weds/Thurs/Fri/Sat 11:00 am to 6:00 pm; Sun closed.
- Private view night is Tuesday 2nd October 6:00 pm – 8.00 pm. All Artists and their guests are welcome.
- Limited access: the Menier Gallery has no lift [stairs only] to the lower ground floor.